Privacy Statement

PsyGlobal is an organization aimed at helping (foreign-educated) mental health professionals find jobs in the Dutch (mental healthcare) system by connecting them with relevant organizations. PsyGlobal moreover provides the PsyGlobal Health platform, which is a counseling platform focused on supporting general mental wellbeing and resilience (note: does not replace treatment by a licensed healthcare provider).

When providing our services, we process personal data. We consider it important to treat personal data with care. In this Privacy Statement you can read how we handle the personal data we collect.

Who is PsyGlobal?

PsyGlobal B.V. (''PsyGlobal'', ''we'', ''us'' or ''our'') is the controller of the processing of your personal data and is located at (3512 GD) Utrecht at Ganzenmarkt 6 and registered in the Commercial Register of the Chamber of Commerce under number 87721783.

For any questions regarding the processing of personal data, please contact info@psyglobal.org

When does this Privacy Statement apply?

This Privacy Statement applies to you as:

- You visit our website www.psyglobal.org (the ''Website'');
- You contact us;
- You use our services;
- Your organisation uses our services and you are its contact person or employee; and/or
- You apply for a position or internship at PsyGlobal.

What does PsyGlobal use your personal data for?

PsyGlobal uses your personal data for various purposes. By law, we may only use this data if there is a valid basis for doing so. This could, for example, be your consent but it could also be that we need your data to conclude or perform the agreement or that PsyGlobal has a legitimate business interest or a legal obligation for the processing.

Below is an overview of the personal data that PsyGlobal collects and for what purpose, on what basis and for how long we store it.

Services

Processing activity	Which data	Purpose + Basis	Retention period
Recruitment, selection and placement of mental health professionals	Request for services: - Name and contact details of contact person of the organization - Other information provided when submitting a request Provision of services: - The same information as provided when submitting a request for services; - Other information provided during the provision of services	PsyGlobal processes this data in order to perform the service agreement between your organization and PsyGlobal.	No longer than one year after termination of the services
Trainings/seminars	Name, contact details, other information provided by you when signing up to and participating in trainings/seminars	PsyGlobal processes this data to inform you about the training/seminar that you have signed up for and to enable you to participate. This data is processed on the basis of the performance of the agreement between you and/or your organization and PsyGlobal.	No longer than one year after the training/seminar took place
Financial administration	Name, contact details	Performance of the service agreement between you and PsyGlobal (invoicing for services provided)	Seven years pursuant to the General Tax Act

Marketing and Website

Processing activity	Which data	Purpose + Basis	Retention period
Newsletter	E-mail address	Legitimate interest (direct marketing)	As long as you are subscribed to the newsletter and no more than one month after unsubscribing
Google Analytics	IP address (last octet removed), browser type, computer system, pages visited	Legitimate interest (website optimization).	No longer than fourteen months

Contact and applications

Processing activity	Which data	Purpose + Basis	Retention period
Contact	Data obtained through our contact form, such as name and e-mail	PsyGlobal processes this data in order to answer questions and to provide services. The legal basis for this processing is PsyGlobal's legitimate interest	No longer than necessary to answer your question
Applying for a job or internship, recruitment	Data and documents provided by you, including contact details, nationality, education, qualifications, diplomas, CV, validation/certification documents, professional experience and specialisation and cover letter	PsyGlobal processes this data in order to assess your eligibility and suitability for a position at PsyGlobal. The legal basis for this processing is PsyGlobal's legitimate interest	In case of rejection: no longer than four weeks after termination of the application process With consent: one year

Who has access to your data?

PsyGlobal will handle your data with utmost care. If necessary for the performance of our services, we may grant parties access to your data. Below you will find an overview of which parties these are.

1. Employees of PsyGlobal.

Our employees have access to your data, if and to the extent necessary for their jobs.

2. Processors

For our services, we may use parties who process data on our behalf, e.g. to host the website and store and manage personal data. With these parties, we conclude a processing agreement in all cases.

3. Other data controllers

We may share your personal data with third parties that qualify as data controllers,such as subcontractors. The processing of personal data by these parties is subject to the privacy statement of the respective party.

4. Government institutions and authorities

PsyGlobal may be required by laws and regulations to share personal data about you with government agencies or authorities. For example, the Tax Authorities may request financial data.

International transfer

Where PsyGlobal processes or transmits your data outside the European Economic Area (EEA), it will do so in compliance with the relevant legislation. In such situations, PsyGlobal will ensure appropriate safeguards that provide an adequate level of protection for your rights and freedoms as a data subject in accordance with the General Data Protection Regulation. Where necessary, we set out arrangements in a data transfer agreement based on standard contractual clauses approved by the European Commission. For additional information on international transfers of your personal data and the safeguards we have put in place, please contact info@psyglobal.org.

Rights of data subject

If PsyGlobal processes personal data about you, you have the following rights.

1. **Right of access**. You have the right to obtain from PsyGlobal access to your personal data and additional information about the processing thereof, for example to which (categories of) recipients your personal data have been or will be shared.
2. **Right to be forgotten**. In a number of cases, you have the right to ask PsyGlobal to delete your personal data. We will delete your personal data, for example if your data is no longer needed, if you object to the use of your data or if a legally defined retention period has expired.

3. **Right to rectification**. Furthermore, you can ask us to rectify personal data about you, which means that we will correct inaccurate or incomplete personal data about you.

4. **Right to object**. If PsyGlobal bases the use of your personal data on its legitimate interests, you have the right to object to the processing of your personal data because of your specific situation (your particular personal circumstances). We will stop processing this data unless we argue that there are compelling legitimate grounds for processing that outweigh your interests. As long as it is not yet clear whether our grounds outweigh your interests, we will not process the data in question.

5. **Right to restriction of processing**. You have the right to restrict the use of your personal data in certain situations. This means that PsyGlobal temporarily pauses the processing of your personal data, e.g. if your personal data may be inaccurate, we will restrict its use as long as we have not checked whether the data is correct.

6. **Right to portability**. If the processing is based on your consent or the performance of a contract, we must in most cases - at your request - send you all personal data in a structured, common and machine-readable form. This way, you can transfer your data to another party.

7. **Withdrawal of consent**. Where we process personal data about you on the basis of your consent, you have the right to withdraw that consent at any time. This will not affect the personal data that PsyGlobal processed before you withdrew your consent.

Complaints on use of personal data

If you have any questions about the Privacy Statement of PsyGlobal or have a complaint about the processing of personal data, please contact us at info@psyglobal.org. You can also lodge a complaint with Dutch DPA (Autoriteit Persoonsgegevens).

Changes

In case changes to our Privacy Statement become necessary, you will always find the most recent information on this page. If we change our Privacy Statement in such a way that the change has major implications for your privacy, we will endeavour to inform you accordingly.

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